Dear Sir/Madam

I am requesting an extension on our COP submittal. Unfortunately, all communications reference the COP was directed into a junk folder of the solo recipient, Mr Paul Mulcahy. We are now aware of the problem and have added myself, Richard Lewis, to the list of contacts to ensure we get this resolved as soon as possible.

I am sorry for any inconvenience and will endeavour to get this completed and returned to you as soon as possible.

Any problems please feel free to contact me

Kind Regards

Richard

Sustainable Development Lead

Toyota Material Handling UK

Richard.lewis@uk.toyota-industries.eu

07718 602611